



Rugby Free

Secondary School

PROVIDER  
ACCESS  
POLICY

## **Introduction**

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

## **Pupil entitlement**

All pupils in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

## **Management of provider access requests**

### **Procedure**

A provider wishing to request access should contact Phil Kerry, Director of Mathematics and Science, Telephone: 01788 222060; Email: [Philip.kerry@rugbyfreesecondary.co.uk](mailto:Philip.kerry@rugbyfreesecondary.co.uk)

### **Premises and facilities**

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the careers team. The Resource Centre is available to all students on request.

## Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

	<b>Autumn Term</b>	<b>Spring Term</b>	<b>Summer Term</b>
<b>Year 7</b>	Assembly and Lesson opportunities. Collapsible PSHE timetable days.	Assembly and Lesson opportunities. Collapsible STEMM timetable days.	Assembly and Lesson opportunities. Collapsible PSHE timetable days.
<b>Year 8</b>	Options Evening Assembly and Lesson opportunities. Collapsible PSHE timetable days.	Assembly and Lesson opportunities. Collapsible STEMM timetable days.	Assembly and Lesson opportunities. Collapsible PSHE timetable days.
<b>Year 9</b>	Assembly and Lesson opportunities. Collapsible PSHE timetable days.	Careers Fair Assembly and Lesson opportunities. Collapsible STEMM timetable days.	Assembly and Lesson opportunities. Collapsible PSHE timetable days.

Please speak to our Careers Leader to identify the most suitable opportunity for you.

## Approval and review

This policy will be reviewed annually by the LGB

Date of Policy:	April 2018
Approving Body:	LGB
Approved by:	LGB
Date of Approval:	May 2018
Date of Adoption:	May 2018
Date of Next Review:	May 2019